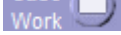


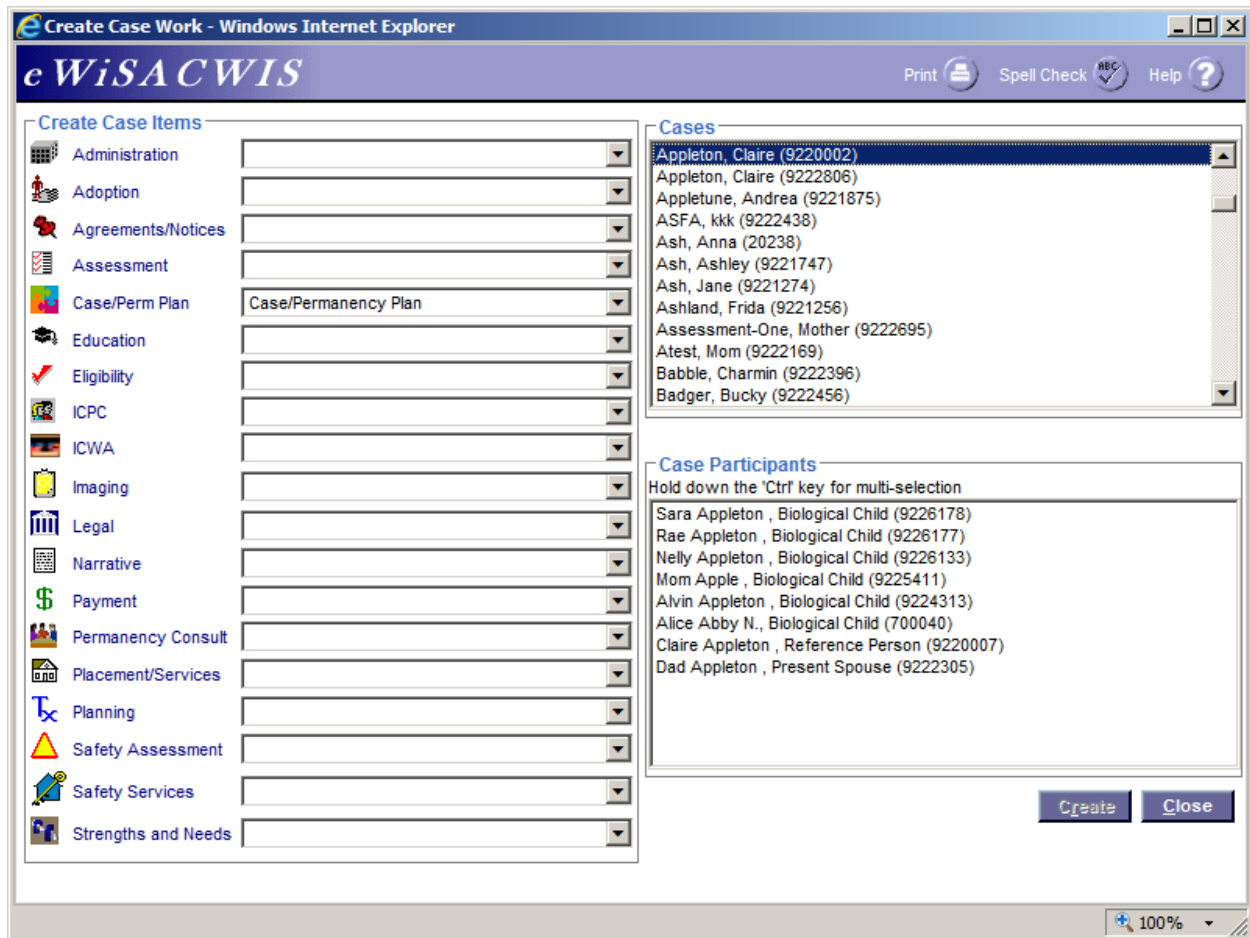
Case Plan

The Case Plan has different aspects and can change when information is updated on the case or person. If the child is not in an Out of Home Placement (OHP) and there are no safety concerns on the Safety Assessment, Analysis and Plan, then the Case/Permanency Plan will not have a Safety tab. For a child not in an OHP and a Person Type of CPS, then the Safety tab displays.

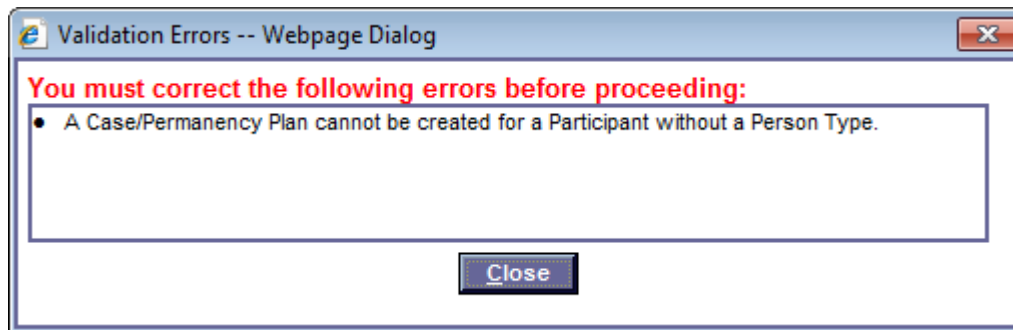
Note: In order to create a Case Plan, an assignment to the case is needed.

1. From the desktop, go up to Create > Case Work or click the Case Work hot button . This will open the Create Case Work page.
2. On the Create Case Work page, select Case/Permanency Plan from the Case/Perm Plan icon. Select the family and the case participant. Then click Create.

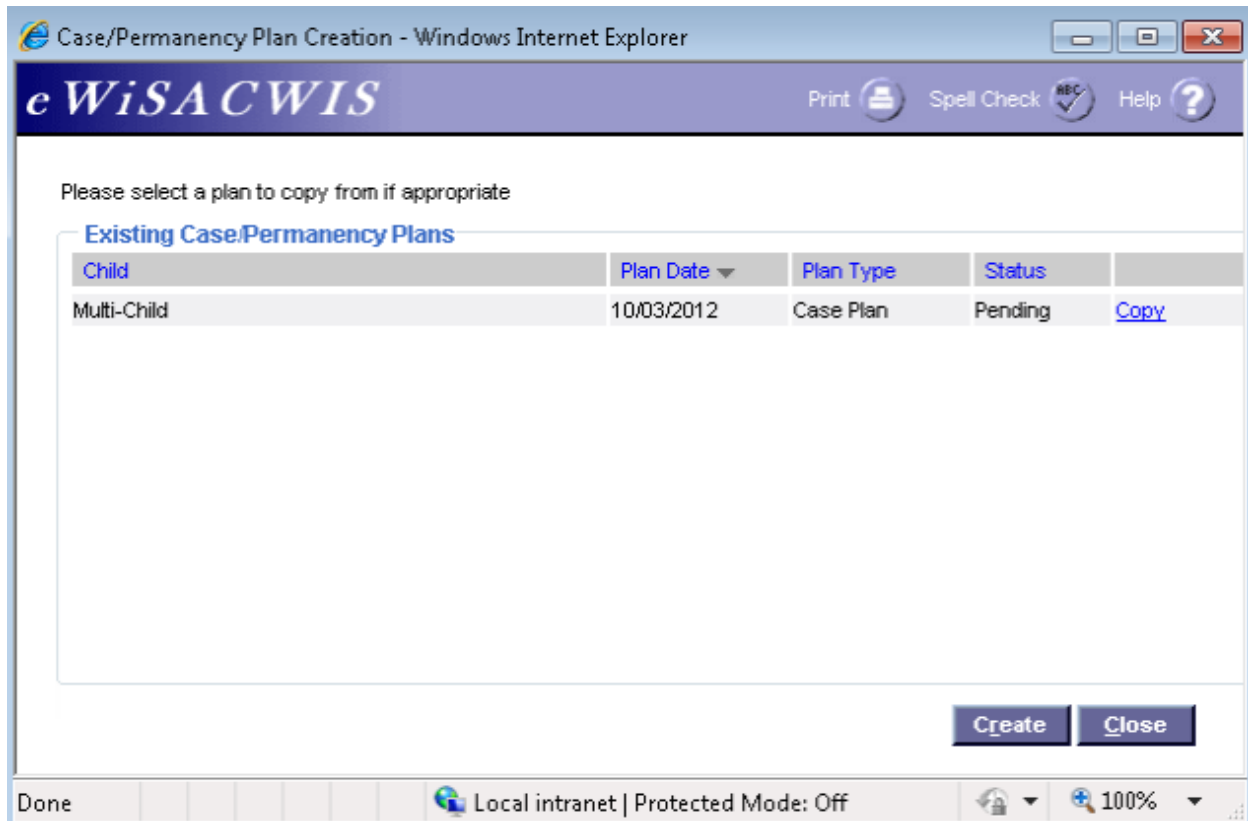
Note: A Case Plan can be created for multiple children. Hold down the 'Ctrl' key for multi-selection on the Create Case Work page. Or additional children can be added to the Case Plan on the Case/Permanency Plan page.



Note: A Person Type is required in order to create a Permanency Plan. See the Person Management Quick Reference Guide for additional information.



- If a Case Plan or Permanency Plan exists, the Case/Permanency Plan Creation page will appear. Click the Copy hyperlink to copy an associated Plan. Otherwise, click the Create button to create a new Case Plan.



4. On the Case/Permanency Plan page, enter a date in the Plan Date field. Entering a Plan Date will determine what type of plan you will see, based on the child's Person Type.

Note: A future date can be entered for the Plan Date. A future date is encouraged to bring in any additional applicable information (Services; Education; Medical/Mental Health; Safety Assessment, Analysis and Plan; and CANS) each time the plan is opened. In order to approve the plan, a future Plan Date is not allowed but upon approval, you will be able to update the Plan Date to the approval date.

5. The first tab is the Basic tab. The Basic tab displays the name of the child as a group box with the name displayed as a hyperlink. If you select this hyperlink, it will open the Person Management page to edit the child's information.

To add additional children to this plan, click the Add/Edit button on the lower right corner of the page. This will open the Child/Youth Participants page.

The screenshot shows a web browser window titled "Case / Permanency Plan - Windows Internet Explorer". The page header features the "eWiSACWIS" logo and navigation links: TM, Print, Spell Check, and Help. The main content area is titled "Basic" and contains the following information:

- Case Name: [Appleton, Claire \(9220002\)](#)
- Plan Type: CPS, IH
- Plan Date: 10/03/2012

Below this information are four tabs: Basic, Well-Being, Safety, and Planning & Services. The "Basic" tab is selected, displaying a group box for "Appleton, Rae" with the following details:

- Name: [Appleton, Rae \(9226177\)](#)
- Person Type: CPS, CW
- Birth Date: 10/03/1993

To the right of the child information is a "Court Information" section with fields for "Court File Number(s)", "Branch", and "Judge". An "Add/Edit" button is located at the bottom right of this section. Another "Add/Edit" button is located at the bottom right of the main content area.

At the bottom of the page, there is an "Options:" dropdown menu with a "Go" button, and "Save" and "Close" buttons.

The browser's status bar at the bottom indicates "Done", "Local intranet | Protected Mode: Off", and a zoom level of "100%".

On the Child/Youth Participants page, select any additional children. Click Continue to return to the Case/Permanency Plan page.

<input type="checkbox"/> Select All	Name	DOB
<input type="checkbox"/>	Appleton, Alvin	01/09/2009
<input type="checkbox"/>	Appleton, Nelly	05/01/2012
<input checked="" type="checkbox"/>	Appleton, Rae	10/03/2011
<input type="checkbox"/>	Appleton, Sara	10/01/2012

[Continue](#) [Close](#)

In the Court Information group box, click the Add/Edit button in the Court Information group box to add the court information.

Case Name: [Appleton, Claire \(9220002\)](#) Plan Type: CPS, IH Plan Date: 10/03/2012

[Basic](#) [Well-Being](#) [Safety](#) [Planning & Services](#)

Appleton, Rae
Name: [Appleton, Rae \(9226177\)](#)
Person Type: CPS, CW
Birth Date: 10/03/1993

Court Information
Court File Number(s) Branch Judge

[Add/Edit](#)

Options: [Go](#) [Save](#) [Close](#)

On the Court Information Selection page, select all applicable court numbers for the child. If the appropriate court number is not displayed, click the Legal Record hyperlink to add the court information to the Legal Record. Once all court numbers have been selected, click the Continue button to return to the Case/Permanency Plan page.

Court Information Selection -- Webpage Dialog

eWiSACWIS Print Spell Check Help

Court Information Selection
Select all that apply.

Select	Court Number	Branch	Judge	Date
<input type="checkbox"/>	Not Applicable			

[Legal Record](#)

Continue Close

6. The next tab is the Well-Being tab. If there are multiple children on the plan, select the child's name from the drop-down (select Yes to the pop-up to save the page) and the page displays with the Child's Health Summary, Medication, Current Health Care Providers, Immunization Information, and Educational Summary group boxes. These fields are not enabled on this tab. All information in the group boxes pre-fills from the Person Management page. Click on the Modify hyperlink to update the associated information.

Note: Use the 'Go To' links to jump to that specific section of the Well-Bing tab.

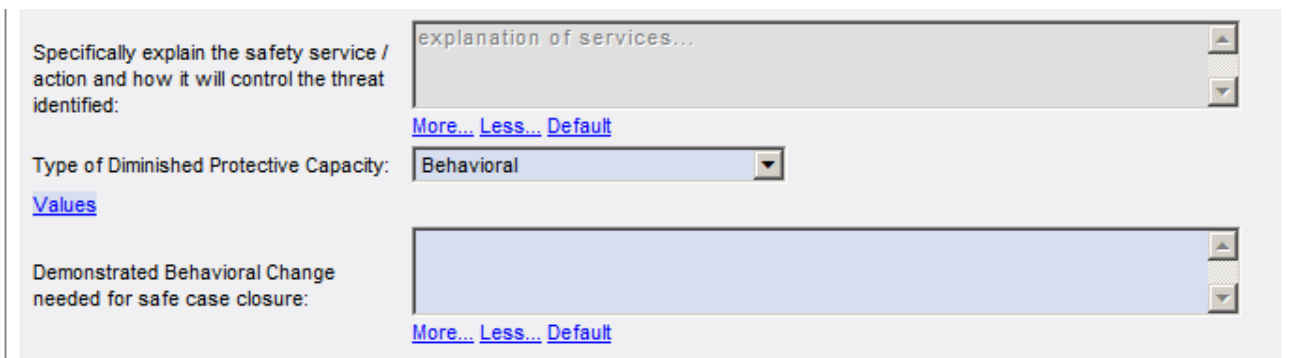
The screenshot shows the eWiSACWIS web application in a Windows Internet Explorer browser window. The title bar reads "Case / Permanency Plan - Windows Internet Explorer". The application header features the "eWiSACWIS" logo and navigation icons for TM, Print, Spell Check, and Help. Below the header, the "Basic" tab is selected, displaying case information: Case Name: [Appleton, Claire \(9220002\)](#), Plan Type: CPS, IH, and Plan Date: 10/03/2012. A secondary tab bar includes "Basic", "Well-Being", "Safety", and "Planning & Services". The "Well-Being" tab is active, showing a "Name" section with a dropdown menu set to "Appleton, Rae". To the right, a "Go To" section contains links for "Health Summary", "Medication", "Health Care Providers", "Immunizations", and "Education". The main content area is divided into three sections: "Child's Health Summary" with two checkboxes and "Modify" links; "Medication" with a question "Is the child prescribed medication?" (answered "No") and a table with columns for medication details; and "Current Health Care Providers" with fields for "Physician:" and "Address:" and a "Modify" link. At the bottom, there is an "Options:" dropdown, a "Go" button, and "Save" and "Close" buttons. The browser status bar at the bottom right shows "100%" zoom.

7. The next tab is the Safety tab (this tab will only display if the Person Type is CPS). From this tab, you can select the Create Safety Assessment, Analysis and Plan hyperlink to create a Safety Assessment, Analysis Plan.

Note: When the Person Type is CPS, there must be an associated Safety Assessment, Analysis Plan in order to approve the Permanency Plan.

The screenshot shows the eWiSACWIS web application in a Windows Internet Explorer browser window. The title bar reads "Case / Permanency Plan - Windows Internet Explorer". The application header includes the "eWiSACWIS" logo, a "Print" button, a "Spell Check" button, and a "Help" button. Below the header, the "Basic" tab is selected, showing the "Case Name: Appleton, Claire (9220002)", "Plan Type: CPS, IH", and "Plan Date: 10/03/2012". The "Safety" tab is also visible in the navigation bar. The main content area is titled "Safety Analysis" and contains a "Create Safety Assessment, Analysis and Plan" link. Below this link, there are several text input fields for safety analysis, including "Can In-Home services work for his family?", "The parents/caregivers are willing for services to be provided and will cooperate with service providers.", "The home environment is calm enough for services to be provided and for the service providers to be in the home safety.", "Safety services that control all of the conditions affecting safety can be put in place without the results of any scheduled evaluations.", and "Parents/caregivers are residing in the home." Below these fields is a large text area for "Clearly outline what is needed for the child to return home with an in-home safety plan." The "Safety Services" section contains a text area for "The identified Safety Threat; Diminished Protective Capacity; and the associated Safety Services / Action Type, Safety Service Provider and the specific explanation of the safety service / action and how it will control the threat identified and listed below:". The "Safety Decision" section contains four checkboxes: "In-home Safety Plan remains sufficient, feasible, and sustainable", "In-home Safety Plan revised", "Placement in out-of-home care is indicated", and "Safe case closure". At the bottom of the form, there is an "Options:" dropdown menu, a "Go" button, and "Save" and "Close" buttons. The browser status bar at the bottom shows "Done", "Trusted sites | Protected Mode: Off", and a zoom level of "100%".

If Safety Services exist, select the Type of Diminished Protective Capacity, this will automatically launch the Diminished Protective Capacity Values page. The Values hyperlink can be used to return to the Diminished Protective Capacity Values page.



Specifically explain the safety service / action and how it will control the threat identified:

[More...](#) [Less...](#) [Default](#)

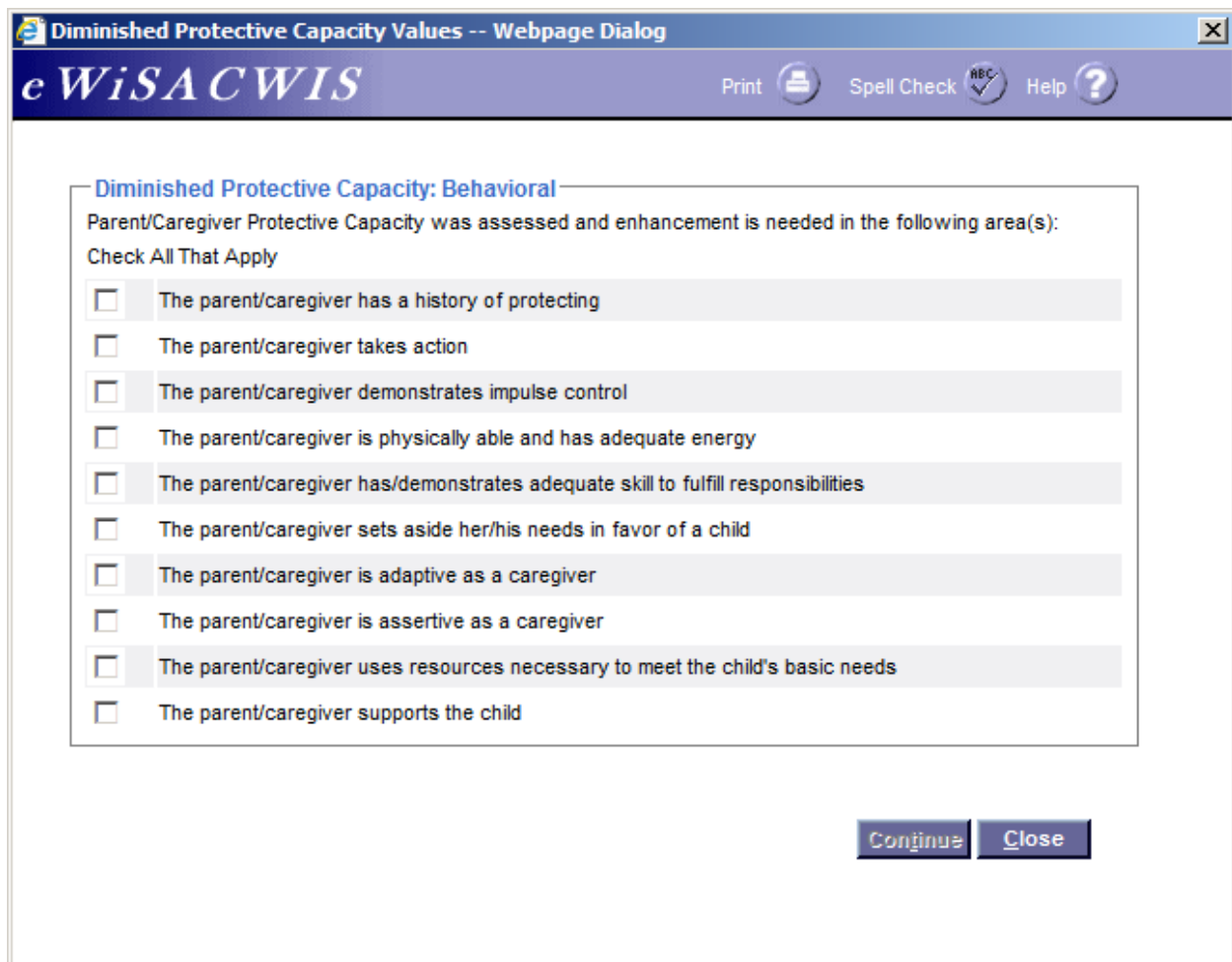
Type of Diminished Protective Capacity:

[Values](#)

Demonstrated Behavioral Change needed for safe case closure:

[More...](#) [Less...](#) [Default](#)

On the Diminished Protective Capacity Values page, select all applicable values. Click Continue to return to the Case/Permanency Plan page.



Diminished Protective Capacity Values -- Webpage Dialog

eWiSACWIS Print Spell Check Help

Diminished Protective Capacity: Behavioral

Parent/Caregiver Protective Capacity was assessed and enhancement is needed in the following area(s):

Check All That Apply

- ☐ The parent/caregiver has a history of protecting
- ☐ The parent/caregiver takes action
- ☐ The parent/caregiver demonstrates impulse control
- ☐ The parent/caregiver is physically able and has adequate energy
- ☐ The parent/caregiver has/demonstrates adequate skill to fulfill responsibilities
- ☐ The parent/caregiver sets aside her/his needs in favor of a child
- ☐ The parent/caregiver is adaptive as a caregiver
- ☐ The parent/caregiver is assertive as a caregiver
- ☐ The parent/caregiver uses resources necessary to meet the child's basic needs
- ☐ The parent/caregiver supports the child

[Continue](#) [Close](#)

Document the Demonstrated Behavioral Change needed for safe case closure.

8. The last tab is the Planning & Services tab. By default this tab displays goals and services which were provided in the last 6 months or will be provided in the next 6 months. The 'Show' dropdown in the Goals & Services Displayed group box can be used to filter which Goals & Services display on the page. Also checking the Display History check box will display goals and services that have ended over 6 months ago.

The Child (or Children if there is more than one person on the Case Plan) group box will pre-fill information from the most recent pending or approved Assessment, if applicable. Enter the child's general functioning information. Click Insert in the Child Goals & Services group box to add child goals and services. This will open the Goals and Services page. Click Import to copy goals and/or services from another plan on the case. This will open the Goals and Services Summary page. See step 20 on page 16 for the import feature.

Note: The text highlighted in yellow displays the number of actionable items from CANS that need to be addressed.

eCase / Permanency Plan - Windows Internet Explorer

eWiSACWIS TM Print Spell Check Help ?

Basic

Case Name: [Appleton, Claire \(9220002\)](#) Plan Type: CPS, IH Plan Date: 10/03/2012

Basic **Well-Being** **Safety** **Planning & Services**

Goals & Services Displayed

Show: All Goals & Services Display History ☐ Start Date: 04/03/2012

Child

Identify and describe the court ordered conditions, the actions taken and the services offered or provided by the agency in the previous six months and those to be provided in the next six months to make reasonable efforts, or active efforts in the case of an Indian child to achieve the goal(s) of the Case/Permanency Plan, including services that were recommended or considered but were not available.

Describe the child's general functioning:

enter narrative here...

[More...](#) [Less...](#) [Default](#)

Child Goals & Services

1 of 7 actionable items have been considered.

All actionable items must be addressed for the child via one or more services.

Condition/Objective: The Condition is displayed here.		Edit Delete	
Goal: This is the Goal that I entered			
Participant(s)	Responsible Person / Provider	Begin Date	End Date
Appleton, Rae	Caitlin M Cake	10/17/2012	
Service Category	Specifically Explain Service	Status of Service	
Developmental Assessment		Continue: Services were provided in the last six months and will continue	

Options:

100%

9. On the Goals and Services page (accessed via the Insert button on the Planning & Services tab of the Case/Permanency Plan page), click the Add/Edit button to add the associated child(ren).

Goals and Services -- Webpage Dialog

eWiSACWIS

Print Spell Check Help

Condition / Objective

Child: [Add/Edit](#)

Condition/Objective:

More... Less... Default

Goal

Describe Goal: Goal 1 of 1 [Delete](#)

Services

Service Category: [Delete](#) Service 1 of 1

Specifically Explain Service:

Responsible Person/Provider: ☒ Provider ☐ Medical/Mental Health Provider ☐ Case Participant/Collateral ☐ Worker [Search](#)

Name:

Frequency/Duration: 0000.00

Begin Date: 00/00/0000 End Date: 00/00/0000

Actionable Items from CANS:

Insert Service

Insert Goal

Save Close

10. On the Case Participants page, select the applicable child(ren) and click Continue.

Case Participants -- Webpage Dialog

eWiSACWIS

Print Spell Check Help

Case Participants

<input type="checkbox"/> Select All	Name	DOB
<input checked="" type="checkbox"/>	Appleton, Rae	10/03/2011

Continue Close

11. Back on the Goals and Services page, enter a condition/objective and describe the goal. In the Services group box, select the Service Category and explain the service. In the Responsible Person/Provider section, select the Provider, Medical/Mental Health Provider, Case Participant/Collateral or Worker radio button. Then click the Search hyperlink and search for the appropriate responsible person/provider. Enter the Frequency/Duration and Begin Date. If applicable, document the End Date. Describe the progress, select the status of the service, and document the description of the status. Click the Insert Service or Insert Goal buttons to add additional services or goals to this condition/objective. Click Save and Close to return to the Case/Permanency Plan page.

If Applicable, click on the Add/Edit hyperlink next to the Actionable Items from CANS. This will open the Actionable Items page.

Goals and Services -- Webpage Dialog

eWiSACWIS Print Spell Check Help

Condition / Objective
Child: Appleton, Rae [Add/Edit](#)
Condition/Objective:
Enter required text here...
[More...](#) [Less...](#) [Default](#)

Goal
Describe: Enter required text here... Goal 1 of 1
Goal: [Delete](#)

Services
Service Category: Daycare [Delete](#) Service 1 of 1
Specifically Explain Service: Enter required text here...
Responsible Person/Provider: ☐ Provider ☐ Medical/Mental Health Provider ☐ Case Participant/Collateral ☒ Worker [Search](#)
Name: Caitlin M Cake
Frequency/Duration: 100 Hours
Begin Date: 10/04/2012 End Date: 00/00/0000
Actionable Items from CANS: Sleep (Child/Youth Needs - Life Functioning) [Add/Edit](#)
Enter required text here...
[Insert Service](#)
[Insert Goal](#)
[Save](#) [Close](#)

12. On the Actionable Items page, select all applicable actionable items that relate to the service. Then click Continue to return to the Case/Permanency Plan page.

Note: This page will display all actionable items from the child's most recent CANS. Each of the items with an asterisk must be addressed with one or more service. All actionable items for the child (excludes the actionable items for the current caregiver and primary identified permanent resource) must be addressed/considered in order to approve the Case Plan.

Actionable Items

All Actionable Items designated with an asterisk (*) must be marked as "Considered" via one or more services prior to approval of the Case/Permanency Plan.

Child/Youth

Considered	Select	Actionable Item	Score	Child Name
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> *	Sleep (Child/Youth Needs - Life Functioning)	2	Appleton, Rae
<input type="checkbox"/>	<input type="checkbox"/> *	Physical Abuse (lifetime) (Child/Youth Needs - Trauma)	1	Appleton, Rae
<input type="checkbox"/>	<input type="checkbox"/> *	Medical Trauma (lifetime) (Child/Youth Needs - Trauma)	1	Appleton, Rae
<input type="checkbox"/>	<input type="checkbox"/> *	Medical (Child/Youth Needs - Life Functioning)	1	Appleton, Rae
		b. Chronicity (Child/Youth Needs - Life Functioning)	1	Appleton, Rae
		d. Emotional Response (Child/Youth Needs - Life Functioning)	1	Appleton, Rae
		f. Treatment Involvement (Child/Youth Needs - Life Functioning)	1	Appleton, Rae
<input type="checkbox"/>	<input type="checkbox"/> *	Birth Weight (lifetime) (Child/Youth Needs - Child Risk Factors)	1	Appleton, Rae
<input type="checkbox"/>	<input type="checkbox"/> *	Prenatal Care (lifetime) (Child/Youth Needs - Child Risk Factors)	1	Appleton, Rae
<input type="checkbox"/>	<input type="checkbox"/> *	Labor and Delivery (lifetime) (Child/Youth Needs - Child Risk Factors)	1	Appleton, Rae

Current Caregiver

Considered	Select	Actionable Item	Score	Child Name
------------	--------	-----------------	-------	------------

[Continue](#) [Close](#)

13. On the Planning & Services tab, the Parents/Caregivers group box will pre-fill information from the most recent pending or approved Assessment. This narrative box is enabled to enter additional information.

Parents/Caregivers

For each parent/caregiver, describe how adult functioning (general functioning, daily life management, mental health functioning and substance use) impacts parenting practices (disciplinary approaches, nurturing, limit setting, protectiveness, provision of basic care, etc.). When a child is unsafe, determine how diminished parent/caregiver protective capacities impact impending danger.

Appleton, Grandpa: "Describe the adult's general functioning, daily life management, mental health functioning and substance use"

Appleton, Mom: "Describe the adult's general functioning, daily life management, mental health functioning and substance use"

[More...](#) [Less...](#) [Default](#)

14. In the Parents/Caregivers Goals & Services group box, select the Insert button to add goals for the parents/caregiver. This will open the Goals and Services page.

Parents/Caregivers Goals & Services

Condition/Objective: Enter required text here...		Edit Delete	
Goal: Enter required text here...			
Participant(s)	Responsible Person / Provider	Begin Date	End Date
Appleton, Claire	Caitlin M Cake	10/04/2012	
Service Category	Specifically Explain Service	Status of Service	
Housing Assistance	Enter required text here...	New: New service will begin in the next six months:	

[Insert](#) [Import](#)

15. On the Goals and Services page, click the Add/Edit hyperlink to add the parents/caregivers these goals and services are associated to.

Goals and Services -- Webpage Dialog

eWiSACWIS [Print](#) [Spell Check](#) [ABC](#) [Help](#) [?](#)

Condition / Objective
Parent/Caregiver: [Add/Edit](#)
Condition/Objective:

[More...](#) [Less...](#) [Default](#)

Goal
Describe Goal: [Delete](#) Goal 1 of 1

Services
Service Category: [Delete](#) Service 1 of 1
Specifically Explain Service:
Responsible Person/Provider: ☒ Provider ☐ Medical/Mental Health Provider ☐ Case Participant/Collateral ☐ Worker [Search](#)
Name:
Frequency/Duration:
Begin Date: End Date:
Describe Progress:
Status of Service: [Insert Service](#)

[Insert Goal](#)

[Save](#) [Close](#)

16. On the Case Participants page, select the applicable parents/caregivers. Click Continue to return to the Goals and Services page.

Select All	Name	DOB
<input type="checkbox"/>	Appleton, Alvin	01/09/2009
<input checked="" type="checkbox"/>	Appleton, Claire	10/10/1956
<input type="checkbox"/>	Appleton, Dad	10/29/1956
<input type="checkbox"/>	Appleton, Nelly	05/01/2012
<input type="checkbox"/>	Appleton, Sara	10/01/2012

17. On the Goals and Services page, enter a condition/objective and describe the goal. In the Services group box, select the Service Category and explain the service. In the Responsible Person/Provider section, select either the Provider, Medical/Mental Health Provider, Case Participant/Collateral or Worker radio button. Then click the Search hyperlink and search for the appropriate responsible person/provider. Enter the Frequency/Duration and Begin Date. If applicable, document the End Date. Describe the progress, select the status of the service, and document the description of the status. Click the Insert Service or Insert Goal buttons to add additional services or goals to this condition/objective. Click Save and Close to return to the Case/Permanency Plan page.

Condition / Objective

Parent/Caregiver: Appleton, Claire [Add/Edit](#)

Condition/Objective:

Enter required text here...

[More...](#) [Less...](#) [Default](#)

Goal

Describe Goal: Enter required text here... Goal 1 of 1 [Delete](#)

Services

Service Category: Housing Assistance [Delete](#) Service 1 of 1

Specifically Explain Service: Enter required text here...

Responsible Person/Provider: ☐ Provider ☐ Medical/Mental Health Provider ☐ Case Participant/Collateral ☒ Worker [Search](#)

Name: Caitlin M Cake

Frequency/Duration: 100 Months

Begin Date: 10/04/2012 End Date: 00/00/0000

Describe Progress: Enter required text here...

Status of Service: New: New service will begin in the next six months

[Insert Service](#)

[Insert Goal](#)

[Save](#) [Close](#)

18. In the Family group box, the narrative pre-fills the family's general functioning from the most recent pending or approved Assessment, if applicable. In the Family Goals & Services group box, select the Insert button to add goals and services for the family. This will open the Goals and Services page.

Family

Describe the family's general functioning, strengths and current stresses. Consider the family's cultural context.

Describe the family's general functioning, strengths and current stresses. Consider the family's cultural context.

[More...](#) [Less...](#) [Default](#)

Family Goals & Services

Condition/Objective:
Enter required text here... [Edit](#) [Delete](#)

Goal:
Enter required text here...

Participant(s)	Responsible Person / Provider	Begin Date	End Date
	Caitlin M Cake	10/04/2012	

Service Category	Specifically Explain Service	Status of Service
Family Interaction	Enter required text here...	New: New service will begin in the next six months:

[Insert](#) [Import](#)

19. On the Goals and Services page, enter a condition/objective and describe the goal. In the Services group box, select the Service Category and explain the service. In the Responsible Person/Provider section, select either the Provider, Medical/Mental Health Provider, Case Participant/Collateral or Worker radio button. Then click the Search hyperlink and search for the appropriate responsible person/provider. Enter the Frequency/Duration and Begin Date. If applicable, document the End Date. Describe the progress, select the status of the service, and document the description of the status. Click the Insert Service or Insert Goal buttons to add additional services or goals to this condition/objective. Click Save and Close to return to the Case/Permanency Plan page.

Goals and Services -- Webpage Dialog

eWiSACWIS [Print](#) [Spell Check](#) [Help](#)

Condition / Objective

Family:
Condition/Objective:
Enter required text here...

[More...](#) [Less...](#) [Default](#)

Goal

Describe: Enter required text here... [Delete](#) Goal 1 of 1

Goal: [Delete](#)

Services

Service Category: Family Interaction [Delete](#) Service 1 of 1

Specifically Explain Service: Enter required text here...

Responsible Person/Provider: ☐ Provider ☐ Medical/Mental Health Provider ☐ Case Participant/Collateral ☒ Worker [Search](#)

Name: Caitlin M Cake

Frequency/Duration: 5 Days

Begin Date: 10/04/2012 End Date: 00/00/0000


Describe Progress: Enter required text here...

Status of Service: New: New service will begin in the next six months:

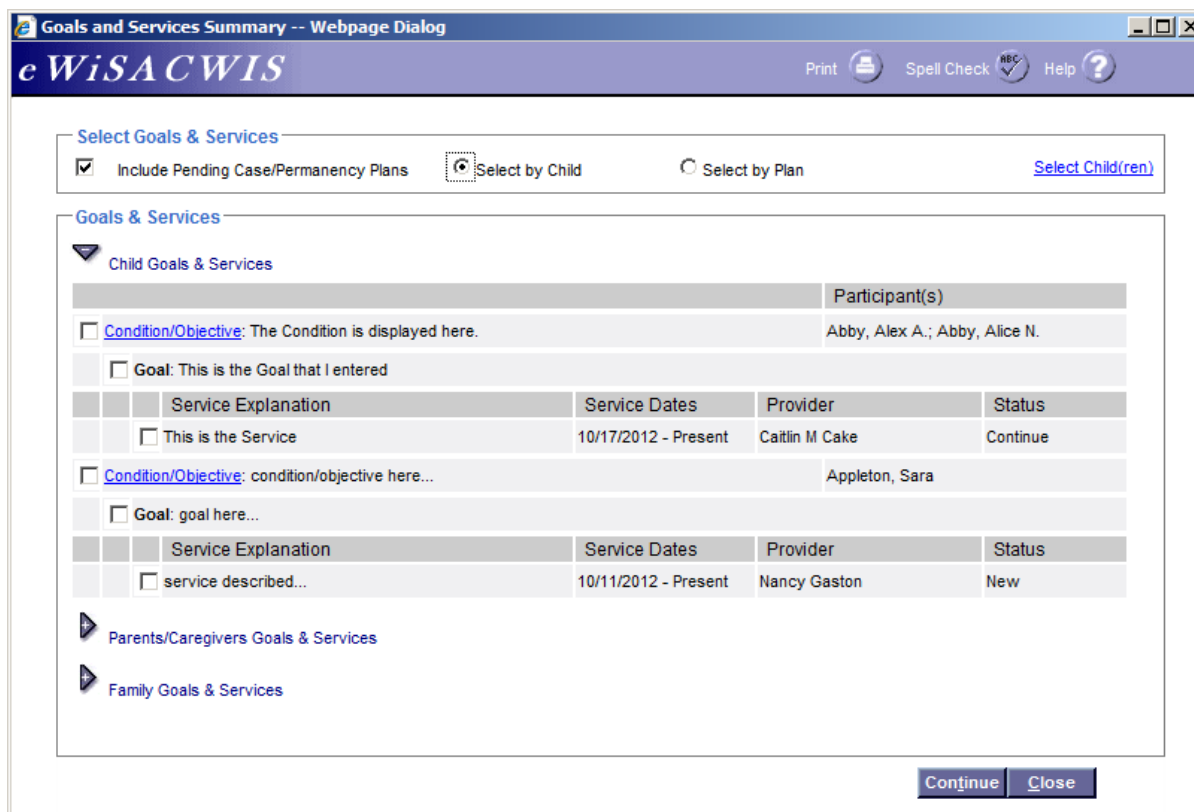
[Insert Service](#)

[Insert Goal](#)

[Save](#) [Close](#)

20. As noted above, clicking the Import button under the Child(ren) Goals & Services, Parents/Caregiver Goals & Services, or Family Goals & Services brings up the Goals and Services Summary page. This page is used to copy goals from other Case/Permanency Plans on the case. By default, the Goals and Services Summary page will display expanded for whichever section [Child(ren), Parents/Caregiver or Family] that the Import button was clicked under. Click the  button to expand the other sections.

The Select Goals & Services group box is used to filter which plans the goals and services on this page will come from. Unchecking Include Pending Case/Permanency Plans will hide any plan in a pending status.



Goals and Services Summary -- Webpage Dialog

eWiSACWIS Print Spell Check Help

Select Goals & Services

☒ Include Pending Case/Permanency Plans ☒ Select by Child ☐ Select by Plan [Select Child\(ren\)](#)

Goals & Services

Child Goals & Services

Participant(s)	Condition/Objective	Goal	Service Explanation	Service Dates	Provider	Status
Abby, Alex A.; Abby, Alice N.	<input type="checkbox"/> Condition/Objective: The Condition is displayed here.	<input type="checkbox"/> Goal: This is the Goal that I entered	<input type="checkbox"/> This is the Service	10/17/2012 - Present	Caitlin M Cake	Continue
Appleton, Sara	<input type="checkbox"/> Condition/Objective: condition/objective here...	<input type="checkbox"/> Goal: goal here...	<input type="checkbox"/> service described...	10/11/2012 - Present	Nancy Gaston	New

Parents/Caregivers Goals & Services

Family Goals & Services

Continue Close

21. By default, all children in the case will be selected (the Select by Child radio button is selected). Click the Select Child(ren) hyperlink to bring up the Child Selection page to select a specific child's plan.



Child Selection -- Webpage Dialog

eWiSACWIS Print Spell Check Help

Child(ren)

Select All	Person Name	DOB	Plan Type
<input checked="" type="checkbox"/>	Abby, Alice N.	08/05/1999	Case Plan
<input checked="" type="checkbox"/>	Appleton, Sara	10/01/2012	Permanency Plan

Continue Close

Select the Select by Plan radio button to bring up the Plan Selection pop-up to select a specific plan.



Plan Selection -- Webpage Dialog

eWiSACWIS Print Spell Check Help

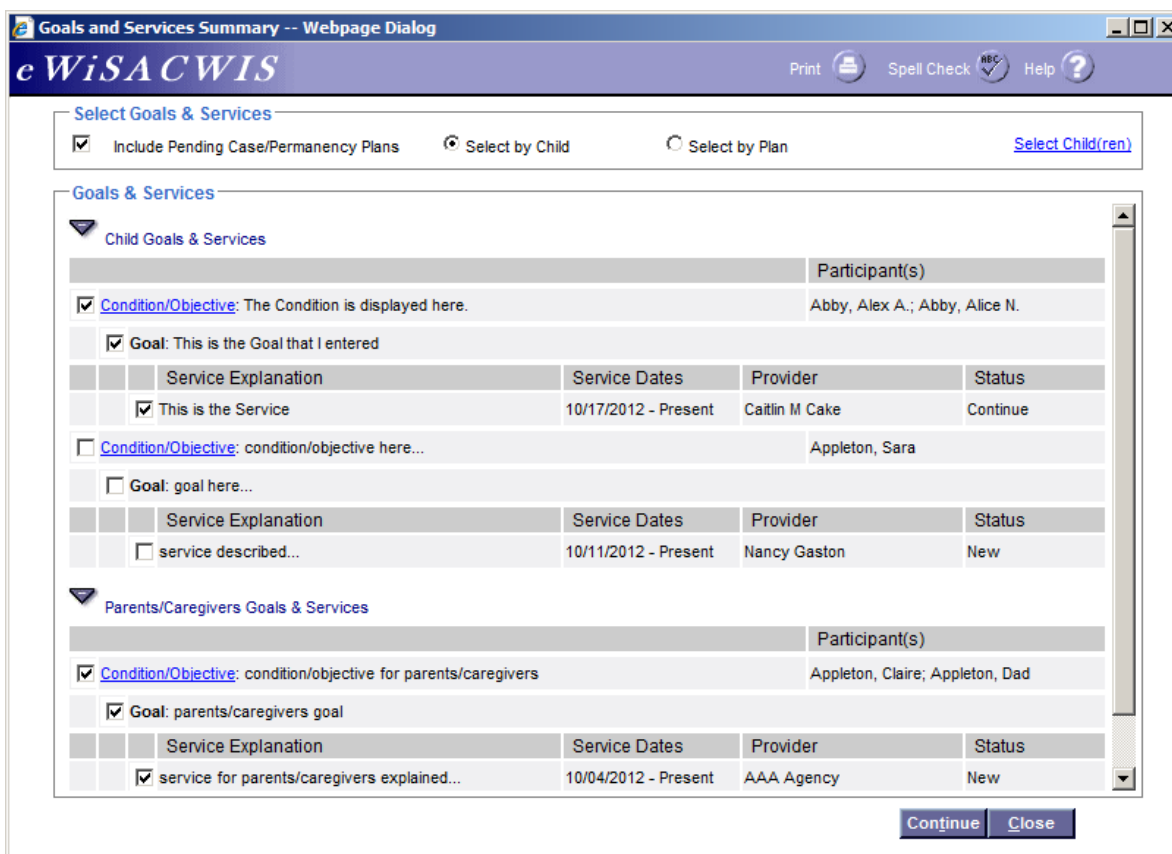
Plan(s)

<input type="checkbox"/> Select All	Plan Date ▲	Plan Type	Status	Child(ren)
<input type="checkbox"/>	10/03/2012	Case Plan	Ongoing	Appleton, Rae
<input type="checkbox"/>	10/04/2012	Case Plan	Not Approved	Appleton, Nelly
<input type="checkbox"/>	10/04/2012	Permanency Plan	Historical	Appleton, Sara
<input type="checkbox"/>	10/04/2012	Permanency Plan	Ongoing	Appleton, Sara

Continue Close

22. The Goals & Services group box is used to select the Condition/Objective, Goals and Services that will be copied over. Check the box next to all that apply. Click Continue to return to the Case/Permanency Plan page, the selected Conditions/Objectives, Goals and Services will appear under the corresponding Goals & Services Section.

Note: Checking the box for a Service will automatically check the box for the associated Goal and Condition/Objective.



Goals and Services Summary -- Webpage Dialog

eWiSACWIS Print Spell Check Help

Select Goals & Services

☒ Include Pending Case/Permanency Plans ☒ Select by Child ☐ Select by Plan [Select Child\(ren\)](#)

Goals & Services

Child Goals & Services

		Participant(s)
<input checked="" type="checkbox"/>	Condition/Objective: The Condition is displayed here.	Abby, Alex A.; Abby, Alice N.
<input checked="" type="checkbox"/>	Goal: This is the Goal that I entered	
<input checked="" type="checkbox"/>	Service Explanation	
<input checked="" type="checkbox"/>	This is the Service	
	Service Dates	10/17/2012 - Present
	Provider	Caitlin M Cake
	Status	Continue
<input type="checkbox"/>	Condition/Objective: condition/objective here...	Appleton, Sara
<input type="checkbox"/>	Goal: goal here...	
<input type="checkbox"/>	Service Explanation	
<input type="checkbox"/>	service described...	
	Service Dates	10/11/2012 - Present
	Provider	Nancy Gaston
	Status	New

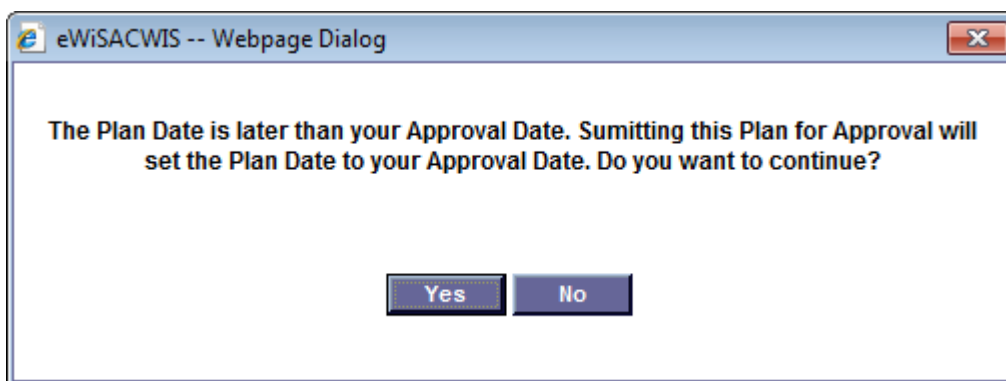
Parents/Caregivers Goals & Services

		Participant(s)
<input checked="" type="checkbox"/>	Condition/Objective: condition/objective for parents/caregivers	Appleton, Claire; Appleton, Dad
<input checked="" type="checkbox"/>	Goal: parents/caregivers goal	
<input checked="" type="checkbox"/>	Service Explanation	
<input checked="" type="checkbox"/>	service for parents/caregivers explained...	
	Service Dates	10/04/2012 - Present
	Provider	AAA Agency
	Status	New

Continue Close

23. From the Options drop-down (on any of the tabs), you can approve the plan. Select Approval and click Go. On the Approval History page, select the Approve radio button and click Continue. On the Case/Permanency Plan page, click Save.

If a future Plan Date was documented, you can update the Plan Date to today's date.



24. You can launch the Case Plan template from any tab of the plan. Select Case Plan and click Go.

Note: The worker and supervisors names will not pre-fill to the template until after approval. The template should be printed after approval.

A screenshot of a Microsoft Word document titled "9233723.0.rtf [Read-Only] [Compatibility Mode] - Microsoft Word". The document is a "Case Plan" template. It contains several sections for data entry, including fields for Court File Number, Branch Number, Name - Judge, Case Name, Agency Case Number, Birth Date - Child, Name - Child, Date - Case Plan, Name - Agency, Name - Worker, Name - Supervisor, and WELL-BEING. The template is divided into two main sections: "1. Child's Health Summary" and "2. Child's Educational Summary". Each section contains a list of items to check or describe, with checkboxes for "Yes" and "No". The "WELL-BEING" section is repeated at the bottom of the document. The status bar at the bottom indicates "9233723.0.rtf: 10,731 characters. (Read Only)".

25. You can launch the History of Planning and Services template from any tab of the plan. This template contains the full history of Goals & Services that have been documented for the child(ren) on this plan (it does not print the selected period if the Display History check box is selected). Select History of Planning and Services and click Go.

The screenshot shows a Microsoft Word document titled "History of Planning and Services" with a form containing the following sections:

- Child Information:**
 - Name – Child (Last, First Middle): Appleton, Nelly Birth Date – Child: 05/01/2012
 - Name – Child (Last, First Middle): Appleton, Rae Birth Date – Child: 10/03/1993
- CURRENT PLANNING AND SERVICES**
- Child: Appleton, Rae**
 - Condition / Objective: The Condition is displayed here.
 - Goal: This is the Goal that I entered
 - Service category: Psychiatric Assessment
 - Specifically explain service: This is the Service
 - Responsible person / provider: Caitlin M Cake
 - Frequency / Duration: 1 Hours per Week
 - Begin date: 10/17/2012 End date:
 - Describe progress: Progress
 - Status of service: Continue: Services were provided in the last six months and will continue in the next six months.
 - Description:
- Child: Appleton, Rae**
 - Condition / Objective: Enter required text here...
 - Goal: Enter required text here...
 - Service category: Daycare
 - Specifically explain service: Enter required text here...
 - Responsible person / provider: Caitlin M Cake
 - Frequency / Duration: 100 Hours
 - Begin date: 10/04/2012 End date:
 - Describe progress: Enter required text here...
 - Status of service: New: New service will begin in the next six months:
 - Enter required text here...
- Parent / Caregiver: Appleton, Claire, Appleton, Dad**
 - Condition / Objective: condition/objective for parents/caregivers
 - Goal: parents/caregivers goal
 - Service category: AODA Treatment
 - Specifically explain service: service for parents/caregivers explained...
 - Responsible person / provider: AAA Agency
 - Frequency / Duration: 10 Hours per Week
 - Begin date: 10/04/2012 End date:
 - Describe progress: progress....
 - Status of service: New: New service will begin in the next six months:
 - new service for parents/caregivers
- Parent / Caregiver: Appleton, Claire**

26. The Case Plan will appear on the desktop under the Case/Permanency Plan icon. Click the Case Plan icon to see all of the related work associated to that Case Plan.

